
The KNCHR Internship Programme is designed to achieve the following objectives:

1. To provide a framework by which students from diverse academic backgrounds are assigned to the Commission where their educational experience can be enhanced through practical assignments thus giving them practical work and educational experience in the unique environment of the Commission.
2. To expose interns to the work of the National Commission thereby giving them an in-depth understanding of the Commission’s mandate, objectives, opportunities and the challenges and; further to enable them gain practical knowledge of the Commission’s inner workings.
3. To provide the Commission with the assistance of qualified students who have specialised in various research and academic disciplines related to different aspects of human rights hence affording it the services of highly qualified people to assist in programmes work thereby contributing substantively to the work of the Commission.
4. To create active supporters and advocates of human rights and through their network, to raise awareness of the work and influence of the Kenya National Commission on Human Rights in the promotion and protection of human rights nationally and internationally.

The KNCHR therefore invites applications from young, versatile, industrious, honest, self-driven, analytical, open-minded, readily available candidates to urgently fill the following internship vacancies.
Position: Internship (11 Vacancies)

Duration: 12 months

Duty Station: As indicated below

1. Directorate of Complaints and Investigations
   - Complaints and Investigations - Headquarters (3 vacancies)
   - Complaints and Investigations – Thika Huduma Centre (1 vacancy)

2. Directorate of Regional Services
   - Coast Regional Office – Mombasa (2 vacancies)
   - Central Regional Office – Nyahururu (1 vacancy)
   - Western Regional Office – Kisumu (1 vacancy)

3. Directorate Research Advocacy and Outreach
   - ECOSOC (1 vacancy)
   - Research and Compliance (1 vacancy)

4. Directorate of Corporate Services
   - Human Resources and Administration (1 vacancy)
   - Monitoring and Evaluation (1 vacancy)

Key Duties
- To work closely with Programme heads and staff in order to learn from the work of the Commission in various divisions.
- Assist in Programme/Work plan implementation and assist in running and maintaining various Programmes in KNCHR,
- Any other task that may be assigned by the Programme Officers.

Key Qualifications:
- A Degree/ Diploma from a recognized university in a relevant field.
- Excellent ICT skills, with working knowledge of the Microsoft Office Tools.
- Must be able to work effectively and independently with minimum supervision.
- Excellent inter-personal and communication skills.
- Proven research, writing and communication capability
- Demonstrable commitment to social justice.
- Fluency in spoken and written English and Swahili.

For more information about the Directorates, Programmes/Divisions, visit the KNCHR website www.knchr.org.

If you possess the above qualifications, please submit your applications manually through the post office or by hand delivery in any of our offices, clearly indicating the position, the directorate / divisions you are applying to on both the cover letter and envelope, together with a detailed C.V,
names and valid contacts of three referees, to reach us by 4th March, 2019 to

The Commission Secretary
Kenya National Commission on Human Rights
Lenana Road, CVS Plaza, 1st Floor
P. O. Box 74359 – 00200
Nairobi.

*Only Applications that reference the Directorate and Division applied to will be considered.*

*KNCHR is an equal opportunity employer and qualified female candidates and Persons with disabilities are encouraged to apply. Only short listed candidates will be contacted.*

*Please note that it is a criminal offence to provide false information and documents in the application.*

*KNCHR does not charge a fee at any stage of its recruitment process. Report any such incidences to KNCHR or to the police.*